

The background is a fantastical landscape with a large, faceted green crystal structure in the foreground, a winding river, and mountains in the distance under a sunset sky. A large, stylized green crystal is positioned on the right side of the image, with a golden ring-like structure around its base. The landscape is filled with dark, angular rock formations and lush green foliage.

Location QR attendance

Another Check-In · C06

Before the demonstration

Bertrand Hope

- Your assigned responsibility
- The correct training record
- Evidence of the result

Today's outcome

Staff can distinguish location identity from their own linked identity and verify a saved location check-in.

The location label

Bertrand Hope

- Open Scan QR or the authorized label link while online and confirm the resolved location

In this step

Check the resolved location name before entering attendance. Labels can be replaced or become invalid. A successful scan only opens the workflow; it does not itself record your arrival.

Staff identity

Bertland Hope

- Sign in as staff when prompted
- return to the location page and select your linked staff ID

In this step

Sign in with your own account if the page requests it. Then select the staff identity linked to you. A guest entry and a staff attendance event follow different workflows even when they use the same location.

Location requirements

Bertrand Hope

- Check location/device requirement, allow fresh GPS and enter optional notes

In this step

Read the site's device and location requirements. Fresh GPS and enrolled-device proof may be required. If your browser lacks the required proof, contact the issuer rather than trying another person's identity.

Arrival and departure

Bertrand Hope

- Choose the Check In event and submit once
- later repeat with Check Out and inspect both saved event kinds in personal history

In this step

The staff QR screen offers check-in and check-out. The standard attendance screen has the separate lunch actions. After submission, verify the site and event kind so that a scan at departure has not become another arrival.

A rejected scan

Bertrand Hope

- For expired label, unlinked identity, GPS rejection or missing device proof, preserve the error and ask the authorized host/issuer for recovery

In this step

Preserve the displayed reason and the intended location. An expired label belongs with the host, while missing enrollment belongs with the issuer. Prepared offline staff capture still needs later server acceptance.

Common problems

Berland Hope

- Assuming the QR identifies the employee
- entering guest details instead of staff login
- choosing the wrong event kind
- attempting first-time offline lookup

A useful support report

The task and record
The expected result
The actual message
The authorized next step

Guided practice

Berland Hope

- Use the training site QR, sign in and record the authorized check-in/check-out sequence; verify both event kinds and site/mode in history
- Explain a prepared expired-code or enrolled-device-required message

Evidence to show

The correct training case

The result or permitted decision

Your explanation of the next step

Practice debrief

Bertrand Hope

- Correct context and permitted action
- A result you can trace
- A clear next step if blocked

Expected result

Staff can distinguish location identity from their own linked identity and verify a saved location check-in.